

OSI NEWSLETTER #20

Changing access cards

The management of the Davis Building is changing the building security provider to Kastle Systems. You will need a new access card issued by Kastle to gain access to the building. We will mail the new card to each of you who is not a full time client. Please be advised that you will need a new Kastle card to access the building and the suite outside the ours of 8 AM till 9 PM on weekdays and 9 to six on Saturdays. We expect this change to occur in four to eight weeks.

Mailroom access

Mailroom access has been monitored by having staff in a position to observe all entrants into and out of the mail area, during the workday and up till 9 PM, and on Saturdays 9-6. Personal observation is backed up by a camera observation digitally recorded. Only exclusive office use clients have access after 9 PM-8:00 AM and on Sundays, and that access requires an access card.

We are putting in place an additional level of security as of May 15. As of May 15 an access card will be required to gain mailroom access after 5 PM until 9 AM in the morning.

If you do not have an access card, you may purchase one for a one-time charge of \$15.00.

This system will add to our current monitoring a computer accessible electronic record of entry into the mailroom/utility area. This digital recording of mailroom entry outside of receptionist-monitored business hours, coordinated with camera records and personal observation, adds to the over all security of the mail/copier/computer bar area. This additional level of security may cost you a bit of one-time inconvenience, but with your cooperation we will make the change in procedure as easy as we can.

Member networking opportunities

We are engaged in a program to enhance the networking capacities of all members, now numbering over 700. We seek to give each of you easier access to the very large and valuable skill set in these 700 plus businesses. And of course, conversely, we will be giving each of you with skills to offer easier access to our members' collective purchasing needs. We are now evaluating Because attorneys are the largest single component of our member consist (@40%), we will lead off with a structured survey of attorneys' areas of practice, this month. If you are an attorney, please take the time to respond to this survey electronically.

High Tech Mixer

Many of the OSI members are engaged in the information technologies. We will be hosting an 'Hi-tech' mixer at 12:30 May 11th in our conference room. If you are engaged in any aspect of the information technologies – websites, networking, software construction or marketing, any of the many proliferating applications of information technologies – we invite you to this gathering. You will be able to contact complementary companies, and we will gain information on the range of products and services in our member pool which can be offered to others of our members.

Contacting OSI

Telephone	(202) 835 0680
Receptionist	receptionist@osioffices.com
Manager	manager@osioffices.com

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Business Assistance Team

Below is our current roster of clients enrolled in the business assistance team. Requirements for team membership include a skill set needed by clients and prospective clients, membership in good standing for six months or more with OSI or affiliated firm 1050 17th Street Associates, and willingness to entertain and respond promptly and carefully to inquiries and requests for service. (We have included the bank which we use for a number of services, which technically is not a member.)

The current members of the BAT, in alphabetical order, are:

Name	Speciality	Phone	Additional information.
Akindeko, Badillo and Puig	legal services	(202) 508-1066	mpuig@abpfirm.com
Art Driver LLC, Oliksy Synenychenko	website design	(202) 508-1074	contact@artdriver.com
Howard Boyd	legal, tax and accounting services	(202) 349-1691	clarence1919@man.com
Joy Butler	legal services	(703) 524-1926	
M.J. Miller	Legal Support Services	(202) 349-5857	millermparalegal@aol.com
B.J. Seebol	accounting and tax services	(202) 659-1232	svcs4attys@aol.com
Tempus Group, William Flanagan	a range of marketing services including use of video and electronic media	(202) 558-0221	wflanagan@tempusgroup.com
Veritas Lex, Larry Latourette	legal placement	(202) 508-1455	latourette@veritaslex.com
Bill Cunningham	Economist	(202) 609 4436	info@creativeinvest.com
Sharon Dark	Admin Services	(202) 341 2268	http://unmetneeds.info/
Interdevelopment, Inc.	International consulting	(202) 508 1459	interdevelopment@starpower.net
Vainoo Khanna	Chevy Chase Bank	(202) 296-7602	

If you are interested in participating in this support group, please send an email to manager@osioffices.com

DirectLaw, virtual law firm service provider, has partnered with OSI to offer its services to OSI members. DirectLaw's "virtual law firm in a box"™ easily transforms your law firm's web site into a revenue generating, online law practice. Clients purchase the legal services they need, and enjoy the convenience of interacting with your law firm through a secure, password-protected "client space". To see how DirectLaw works, go to <http://www.directlaw.com> and sign up for their Free 90 day Trial Demonstration. Members of OSI receive a 10% discount on all DirectLaw Subscription fees when you sign up.

To talk to a representative or arrange for an on-line one on one demonstration, contact:

Pam Andrews
Director, Law Firm Development
www.DirectLaw.com

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Virtual Lawyering Made Simple.
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