



OSI NEWSLETTER #4 MARCH 2008

CLIENT PODCASTS

We have set up the ability to broadcast video podcasts. This makes available to you the opportunity to expose your business to others in our client consist. On the receiving end, you can learn from the experiences of others in founding and developing their businesses, and learn more about what their services can contribute to your business. If you would like to be a business featured in such a podcast, please email jack@osioffices.com. The main company website will have a link to the podcasts as soon as the first is posted.

PAY VIA PAYPAL!

New this month is the ability to set up PayPal automatically to pay your base charge each month.

1. Login into the clients only section at the OSI website, You can either go to the main site <http://osioffices.com> and click on the 'Clients Only' icon or go directly via <http://osioffices.com/egroupware>
2. Type in your username and password, if you do not know these email the manager: manager@osioffices.com
3. Once logged in, under the news section click on the link which says "View your bill and address on line"
4. On the OSI Account management page you can view and pay your bill directly via paypal or subscribe to pay a fixed amount each month. If you want to subscribe, fill in the amount next to the subscribe button and then hit  This will take you to paypal. For any ancillary fees that are run up, these can be paid separately via paypal or cash/check/credit card.
5. If you want to pay your bill directly, without subscribing, click on the link "View bill"
6. At the bottom of your bill click on the link "Check out with PayPal" 
7. This will take you to a page where it will confirm how much you want to pay. After filling out the "Pay Amount" field hit the "Check out with PayPal" link. This will take you directly to PayPal where you can finish your transaction.

TESTIMONIAL OF THE MONTH

"When I first started my attorney recruiting firm in 2002, I looked over a variety of office alternatives in the DC area and decided the price, location, and support offered by OSI was the best available, It has proven to be an excellent choice. As my business grew, OSI accommodated my progression from part time, to full time in a small office, to my current full time corner windowed office. The management is great, the support staff personable and efficient, and the cost is surprisingly low. I have recommended OSI to a number of friends and business acquaintances who have had similar experiences, and will continue to do so without qualification. OSI offers tremendous value and has been integral in the success of my business."

Laurence R. Latourette
Veritas Lex, LLC
www.veritaslex.com

MEMBERS OF THE MONTH

We are pleased to note twenty three new clients signed up in February. We have two non governmental organizations, two accounting firms, three transportation companies, three lawyers, one computer consultant and a broad range of other businesses.

Refferals are a primary source of new clients. If you like your services, tell a friend!

CONTACTING OSI

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